

**Weld County 4-H Foundation Policy
re: Club Participation in Mardi Gras**

As time nears for the Weld County 4-H Mardi Gras, it is appropriate to remind club members and leaders of the Foundation's policy regarding Mardi Gras:

In order for Weld County 4-H members to be eligible for funds from the Weld County 4-H Foundation, their club must actively participate with a booth at 4-H Mardi Gras.

Annually, the Foundation budgets in excess of \$50,000 that is used to provide financial support to Weld County 4-H members and leaders in a variety of 4-H endeavors. Support is given to nearly 40 different programs and activities such as judging teams, State Fair entries, Fashion Revue, adult leader development, Western 4-H Roundup, and Citizenship Washington Focus. Additionally, 13 scholarships are funded through Foundation for graduating seniors and college students.

Mardi Gras is the sole fund raiser for Foundation. Through the years, it has provided approximately 20% of the Foundation's annual operating revenue. Club involvement in Mardi Gras is essential if the Foundation is to continue to provide this level of support.

Mardi Gras has a great history of success for both 4-H and the community. We look forward to your participation in it again this year!

If you have any questions about this policy please do not hesitate to contact Keith Maxey at the Extension Office, 970-400-2075 . Exceptions to this policy will be considered on a case-by-case basis by contacting Keith Maxey, Weld County 4-H Agent, at 970-400-2075 or Kim Sterkel, Weld County 4-H Agent, at 970-400-2079.

September 1, 2018

To: 4-H Organizational Leader

From: Mardi Gras Committee

SUBJECT: Mardi Gras 4-H Carnival

The 55th Annual Mardi Gras 4-H Carnival is scheduled for **Saturday, November 17**, in the Exhibition Building, Island Grove Regional Park, Greeley. **ADMISSION IS FREE!**

EVERY WELD COUNTY 4-H CLUB IS REQUIRED TO PARTICIPATE IN THIS EVENT

This is your fund raising campaign for the Weld County 4-H Foundation.
HELP SUPPORT YOUR FOUNDATION THAT SUPPORTS YOU!

THEME: Life is a Circus.....! Please decorate according to the theme. Prize will be given for booth with best Circus theme.

PRE-SALE TICKETS

Selling advance tickets is the best way to raise money for the Weld County 4-H Foundation. 4-H youth are responsible for selling a minimum of 15 tickets each. Members could mention that this is a fund raising activity for the Weld County 4-H Foundation and that money raised will be used to sponsor scholarships, state and national trips, and other educational programs. Ticket stubs are redeemable for 1 game ticket the day of the carnival and will also be used for the buyer and seller door prize drawings.

If your 4-H members need identification cards for the purpose of identifying themselves as 4-H members when selling, please contact the Extension Office.

PLEASE NOTE MAJOR CHANGES TO TURNING IN MARDI GRAS FUNDS:

Every 4-H member is expected to sell a minimum of 15 \$1.00 tickets; Clubs who do not sell at least 70% of issued tickets may be reviewed.

If more tickets are needed, the club leader can contact Teresa Johnson (970-400-2070).

Enclosed you will find tickets for your club members, envelopes for returning money, door prize drawing sections, and unsold tickets. It is VERY important that all unsold tickets be returned to the Mardi Gras Committee. **CLUBS must turn in money, door prize drawing tickets, and any unsold tickets by 1:00pm on Monday, November 19th at the Extension Office. THERE WILL NOT BE A FINANCIAL OFFICE AT THE MARDI GRAS.** The enclosed envelopes must be used for this purpose to insure proper credit by the Financial Committee. The envelope should be sealed with ALL MONEY and COUNTING FORMS, a provided label placed across the seal and turned in to Teresa Johnson or Kim Sterkel. Because the unsold tickets have value, it is VERY important to make sure they are returned to you so that you can then turn them in to the Financial Committee. TICKET STUBS AND UNSOLD TICKETS SHOULD ALSO BE PLACED INTO A MANILA ENVELOPE, PLACING PROVIDED LABEL ACROSS SEAL AND TURNED IN. BE SURE THAT YOUR CLUB NAME IS IDENTIFIABLE ON EACH ENVELOPE. THE DRAWING WILL BE DONE FOLLOWING MARDI GRAS ON TUESDAY, NOVEMBER 20TH.

- When a club sells a minimum 50 pre-sale tickets, they will receive 20% of the gross pre-sale tickets they sold. The more tickets a club sells the more money they will earn for the club.
- **CLUBS MUST fill out and return the Check Guidelines letter with their pre-sale monies.**
- *A three part ticket is used. (1) Left hand portion is redeemable for 1 game ticket. (2) Give the middle portion to the person who bought the ticket as a receipt of the donation made to 4-H. (3) Right hand portion has the purchaser's name, address, and phone number, along with sellers name and should be kept by the 4-H member selling the ticket to be turned in to the club leader for the door prize drawing. Be sure to fill in the sellers name so that he or she is eligible for the sellers drawing*
- Each ticket sold will entitle the buyer to a chance on 4 cash door prizes & the seller for 1 cash prizes., drawing held after Mardi Gras On Tuesday, November 20.
- 4-H members must turn ticket money in to the club leaders, not to the Extension Office.
- Cash awards will be given to the **THREE CLUBS SELLING THE MOST TICKETS BY PERCENTAGE OF WHAT THE CLUB SOLD TO HOW MANY MEMBERS IN THE CLUB:** \$20.00 – First; \$15.00 – Second; and \$10.00 – Third. Only tickets submitted by the Club Leader will be counted toward these awards.
- **Please note: Any checks not cashed by 4-H Clubs within 60 days of event will be canceled & no reissues will be made, if you do not want a check made out to your club please notify us prior to Mardi Gras.**

BOOTH REQUESTS

NOTE: APPLICATIONS MAY BE SUBMITTED FOR THE NEXT YEAR AFTER JANUARY 1.

REQUESTS MUST BE MADE BY 10/22 AND REQUEST FORM RETURNED TO EXTENSION OFFICE

Only one booth request will be honored per club until Mardi Gras information is sent to all County 4-H Clubs

MARDI GRAS BOOTHS

1. After your club selects a booth for the carnival, fill out the enclosed blank and return it by **Monday, October 22nd** to the Weld County Extension Office, **IF ELECTRICITY IS NEEDED, IT MUST BE NOTED ON BOOTH APPLICATION. Booths are assigned on a first come, first serve basis. Applications are dated as received at the Extension Office.**

2. List of booth ideas. If your club desires a booth not on the list, submit it. For explanation of listed booths, contact the Extension Office (970) 400-2070. PLEASE REFER TO ENCLOSED LETTER. Some booths may be taken through early reservations.

Wheel of Fortune	Lollipop Tree	Basketball Throw	Ring Toss	
Darts	Treasure Chest	Candy Walk	Bell Ringer	Deal or No Deal
Horse Shoe	7-11 Board	Nail Drive	Cutting Cards	Ring The Bottle

3. All prizes and material for building booths are furnished. Clubs must furnish decorations and equipment to operate the booth. **Clubs MUST also furnish helpers & bring their own tools for booth setup on Thursday before Mardi Gras.**

4. Mardi Gras Bucks will be used instead of prizes and may be accumulated to allow carnival participants to receive a prize of his/her choosing at a special prize booth located in the lobby. A few booths, such as Food Booth, Cake Walk, Bingo, Silent Auction, Popcorn and Snow cones, Inflatable Games and face painting will not give out Mardi Gras Bucks.

RULES TO BE FOLLOWED:

1. "Bucks" and prizes are distributed from the Prize Booth. Records are kept of all "Bucks" and prizes distributed. **CLUBS ARE RESPONSIBLE FOR Counting game tickets, banding into 100 and turning in tally sheets and tickets back to the TICKET BOOTH at the close of Mardi Gras, you will be asked to sign in your information. Be sure that you keep track of how many prize bucks you pick up from the prize booth, and that you return ALL UNUSED PRIZE bucks.**

2. Use care in giving out "Bucks"!!! If your booth is giving too many "Bucks", you will be asked to make the game more difficult. **You should be collecting a minimum of 2 game tickets for every one Mardi Gras Buck given out.**

3. There **MUST** be an adult in your booth at **ALL** times. If you fail to comply, your booth will be closed until an adult is present.

4. Members cannot use "Bucks" to purchase game tickets or play games.

BUILDING BOOTHS

- Booth framework will be built Thursday, November 15th @ 6pm. EACH CLUB IS REQUIRED TO HELP and **BRING OWN SCREWDRIVERS/DRILLS/DRILL BITS.** Dinner will be provided.

- After the carnival, each club will dismantle its booth, take the screws out, thumb tacks, clean its area, etc. **CLUBS ARE RESPONSIBLE FOR REMOVAL OF POSTERS FROM EXHIBITION HALL (NO FLYERS WILL BE ALLOWED ON FLOOR)**

All clubs will assist in loading lumber. **BE CAREFUL NOT TO DAMAGE LUMBER.**

BOOTH SET-UP

- Booth spaces will be laid out and ready for clubs to move into **on Friday November 16th from 11:00 a.m. to 4:30 p.m. and at 8:00 a.m.-1:00p.m. Saturday, November 17th,** to start decorating, equipping, stocking, etc.

- **DO NOT USE PAINT IN EXHIBITION BUILDING.** All painting must be done outside. Lumber may not be painted.
- Make sign for booth. Include name of booth, club name and instructions for winning. Sign should be hung from top frame and easily read.
- Signs may be hung around the building using **painters tape & MUST BE REMOVED AT END OF EVENT. NO FLYERS WILL BE ALLOWED ON THE FLOOR.**
- Use only thumb tacks or painters tape. **DO NOT USE STAPLES/SCOTCH TAPE/PACKING TAPE/DUCT TAPE**
- **USE ONLY FLAME-PROOF MATERIAL. (NO HAY, STRAW OR OTHER NATURAL DRIED MATERIALS)**
- Clean up area around booth after completion of booth; help with cleanup of common areas.
- Do provide your own back wall to fit your booth and other framework to help your club decorate if you do not have a wood booth.
- Provide sheet plastic if your booth involves water, shaving cream, etc.
- Be sure that if you need other supplies (curtains, chain & stanchions, bingo machine, extra tables) that you note it on your booth request-all supplies are on a first come, first served basis.

BOOTH JUDGING

- Booths will be judged for cash awards.
- Each booth will be judged on taste, beauty, originality and work done by the club's members.
Prizes to be awarded as follows: 1st - \$20; 2nd - \$15; 3rd - \$10; and 4th through 10th - \$5 each.
- **ALL BOOTHS MUST BE DECORATED BY 1:00 P.M. 11/17 FOR JUDGING.**

GAME TICKETS

- Game tickets are used at all booths.
- Game ticket sales booths are placed in key locations and are run by adults.
- Each club must furnish a tightly sealed box for game tickets; shoe box will work.
- **CLUBS ARE RESPONSIBLE FOR Counting game tickets, banding into 100 and turning in tally sheets and tickets back to the TICKET BOOTH at the close of Mardi Gras, you will be asked to sign in your information. Be sure that you keep track of how many prize bucks you pick up from the prize booth, and that you return ALL UNUSED PRIZE bucks.**

WORKING BOOTH

- **Workers ONLY on the first shift may enter the carnival at 2:55**
- Doors will open to public from 3:00 p.m. - 9:00 p.m.
- Have at least two people (**ONE ADULT**) in booth at all times.
- At closing time, each club will dismantle its booth completely.
- All clubs must assist in loading lumber & cleanup. We hope to be cleaned up & closed by 9:30 p.m.
- Members should stay at their own booth – Please stay out of other booths!
- If children younger than 4-H age need to be present while decorating booths, each club is responsible for having an adult watching them.
- **CLUBS ARE RESPONSIBLE FOR REMOVAL OF POSTERS FROM EXHIBITION.**
- **NO POSTERS ON FLOORS.**

CAKES AND PIES

We are asking each 4-H club to furnish three (3) cakes and one(1) pies (no refrigeration-type pies including cream pies) and 1 baked good (brownies, cookies, bars, etc) in disposable pans for the cake walk and food stand at the 4-H Mardi Gras Carnival. Please have the cakes and pies at the Exhibition building, Island Grove Regional Park, by 1:00 p.m., Saturday, November 17th.

MARDI GRAS DANCE

Weld County 4-H Youth Executive Council will be sponsoring the Mardi Gras Dance in the 4-H Building from 9:30 p.m. until midnight. The dance will cost \$5.00 per person. All 4-H rules apply. **The dance will begin as soon as clean up is finished, including removal of all posters.**

If you have any questions or suggestions, please bring them to the attention of Teresa Johnson at the Extension office-970-400-2070.

Sincerely,

Weld County 4-H Mardi Gras Committee

Kris Elliott

Barb Dowdy

Vermeda Gerkin

Pat Kindvall

TO: WELD COUNTY EXTENSION OFFICE
Attention: Teresa Johnson
525 North 15th Avenue
Greeley, CO 80631
Fax: 970-351-0415
tjohnson@co.weld.co.us

4-H MARDI GRAS CARNIVAL BOOTH APPLICATION

1. Name of Club _____

Leader to whom Mardi Gras Information should be mailed:

NAME _____

MAILING ADDRESS _____

PHONE _____ Email Address _____

2. Name of Booth (please give 3 choices)

Check the size of floor space needed:

1st Choice _____ 8'x8' _____ 8'x16' _____ Other _____
Do you need an 8' X 30" table? Yes No Electricity? Yes No

2nd Choice _____ 8'x8' _____ 8'x16' _____ Other _____
Do you need an 8' X 30" table? Yes No Electricity? Yes No

3rd Choice _____ 8'x8' _____ 8'x16' _____ Other _____
Do you need an 8' X 30" table? Yes No Electricity? Yes No

PLEASE NOTE: The club is responsible for providing all equipment needed. If you need to borrow something for your booth (ex. Sno-cone machine, popcorn machine, horse shoes, chain & stanchions, curtains), please make arrangements in advance-ITEMS FIRST COME FIRST SERVED

Please submit the rules of your game. How many game tickets are required to play and how many Mardi Gras bucks will be given for playing the game.

If you need a booth enclosed with wood on 3 sides for safety reasons, please explain why.

Does your booth require a back wall? _____ Yes _____ No

3. Who from your club will help build booths on Thursday night (each club must have someone to help)?

NAME EMAIL PHONE

NAME EMAIL PHONE

WORDS OF CAUTION

WAIT!!! UNTIL YOU HEAR FROM THE COMMITTEE BEFORE MAKING FINAL PLANS